

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: DELTON KELOGG HS

Date of Drill: 3-8-19 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1 MINUTE

Total Participants: 400

Remarks: N/A

This report is for emergency drill # 8 for school year 18-19.

Name of person conducting drill: M. MOHAN

Title of person conducting drill: AD/AP

Signature of person conducting drill: 

### Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_