

# School Emergency Drills Documentation Form

## Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

## Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Delton Kellogg Schools

Date of Drill: 3/8/18 Time drill was held: 8:00 (9am)

Exact time required to evacuate/shelter/secure: 2 mins

Total Participants: 400

Remarks: Normal severe weather drill  
All went well

This report is for emergency drill # 9/10 for school year 17-18.

Name of person conducting drill: Lucas Trierweiler

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_