

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill  
(2 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: DELTON KELLOGG HS

Date of Drill: 12/8/16 Time drill was held: 11:25 (pm/am)

Exact time required to evacuate/shelter/secure: :45 SECS.

Total Participants: 415 +/-

Remarks: HAD 2 STUDENTS ATTEMPT TO GET IN CLASSROOMS AFTER LOCKDOWN AS PART OF THE DRILL.

This report is for emergency drill # 6/10 for school year 2016-17.

Name of person conducting drill: M. MOHN, / L. TRIERWEILER

Title of person conducting drill: AD/AP / PRINCIPAL

Signature of person conducting drill: [Signature]

### Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title MARTI HORMANN - SCHOOL LIASON OFFICER

OR

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_