

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (<sup>5</sup> required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill  
(~~2~~ required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: DELTON KELLOGG

Date of Drill: 10/9/17 Time drill was held: 8:45 (pm/am)

Exact time required to evacuate/shelter/secure: 1 MIN.

Total Participants: 400 +/-

Remarks: NEED TO REVIEW - 1/ switch BROUSSARD, MAKOWSKI, NEVILL'S COVER AREAS. (LOWER LEVEL HALLWAY)

This report is for emergency drill # 5/10 for school year 2017-18.

Name of person conducting drill: M. MOHAN

Title of person conducting drill: AD/AP

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_