

# Meeting Report

**Date:** August 15, 2013  
**Project:** 2013 Bond Program  
Steering Committee Meeting  
**Owner:** Delton Kellogg Schools  
**A/E#:** District-wide Additions and Remodeling, 2480.03 PF  
HS Aux. Gym and Concession/Toilet Building, 2480.04 PF  
**Location:** Delton Kellogg Administration Office **Time:** 1:00 pm

**Attendee:**

Kelli Martin, Board Secretary  
James McManus, Board Treasurer  
Paul Blacken, Superintendent  
Sheryl Downer, Director of Finance  
Thang Nguyen, Director of Technology  
John Van Stratt  
Carl VanderZee  
Rebecca Szilagay  
Charles Nelson

**Representing:**

Delton Kellogg Schools  
Delton Kellogg Schools  
Delton Kellogg Schools  
Delton Kellogg Schools  
Delton Kellogg Schools  
Miller-Davis  
Communications by Design  
Communications by Design  
Kingscott

**Purpose of Meeting:** August Steering Committee Meeting

**Discussion:**

*The following represents our understanding of the information presented and decisions accepted during the above dated meeting. All additions, corrections and clarifications are to be submitted to Kingscott within (5) days of receipt.*

**Item No. 1: Comments/concerns about Programming Meeting Notes dated June 6, June 25, June 26, June 27, and July 10.**

There were no comments.

**Item No. 2: Review 50% Design Floor Plans Approved by the Design Committees on August 7<sup>th</sup> and 8<sup>th</sup>.**

All options presented were those selected by the various design committees at meetings held on August 7<sup>th</sup> and 8<sup>th</sup>. The options are included in the August 15<sup>th</sup> agenda. The following approvals by the Steering Committee are contingent on the budget being adequate to fund the designs as shown.

- Elementary School Remodeling
  - New office. Option A was approved without changes.
  - New media center. Option A was approved without changes. Requested changes at the existing office were reviewed, but these changes are currently unfunded. RTC is the abbreviation for Responsible Thinking Center.
  
- Middle School Remodeling
  - New office at west end of building. Option A was approved without changes.
  - Remodeled science labs. Science Lab #1 Option B was approved without changes. Science Lab #2 Option B was approved without changes. Removal of science casework at the three labs near the new office was discussed and noted that this work is unfunded.
  - Remodeled computer labs. Computer Lab #1 Option A was approved without changes. Computer Lab #2 Option B was approved without changes.
  
- High School Remodeling
  - Remodeled office. Option A was approved without changes.
  - Remodeled science labs. The proposed work in HS Science Labs Option A was approved with the following comments. There was concern about removing the ceiling in General Science due to noise and leaks from the kitchen above. Kingscott recommended that the District remove the ceiling tiles for the fall semester to test whether the exposed ceiling environment would be conducive to learning. Alternate #6, Replace epoxy countertops and sinks in Chemistry, was reprioritized to Alternate #1. Needed improvements in the Chemistry Lab will take precedence over the other alternates.
  - Remodeled computer labs. HS Graphics Lab Option B was approved without changes. HS Computer Lab #1 Option A was approved without changes. The computer lab south of Computer Lab #1 will be retrofitted with existing furniture and equipment.
  
- Proposal 2 Projects
  - Multi-Purpose Gym and Fitness Center. Option B was approved without changes. The competitive gym will exit into the aux. gym in order to enlarge the aux. gym and provide:
    - 50' x 84' basketball court with 5' clearances around court
    - 30' x 60' volleyball court
    - 2, 30' x 60' cross volleyball courts with 5'-0" clearances at each end.The clearances noted above were satisfactory to the Athletic Director. The requested alternate to add an official's room, toilet, and shower will depend on the estimate.